Perform urine specimen collection in the workplace for drug testing

Level	**3**
Credits	**2**

Purpose This unit standard is designed for people who are required to collect urine specimens for drug testing.

People credited with this unit standard are able to prepare donors for urine specimen collection at point of collection, and collect and despatch urine specimens for drug testing.

Subfield	Occupational Health and Safety
Domain	Occupational Health and Safety Practice
Status	Registered
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Entry information	Open.
Accreditation	Evaluation of documentation by NZQA and industry.
Standard setting body (SSB)	New Zealand Industry Training Organisation

Accreditation and Moderation Action Plan (AMAP) reference 0171

This AMAP can be accessed at http://www.nzqa.govt.nz/framework/search/index.do.

Special notes

1 Definition
Organisational requirements refer to instructions to staff on policy and procedures which are documented in memo or manual format and are available in the workplace. These requirements include but are not limited to – site specific requirements, company quality management requirements, and legislative requirements.

2 References
Legislation applicable to this unit standard includes – Health and Safety in Employment Act 1992, and any subsequent amendments.
The relevant Australian/New Zealand Standard is AS/NZS 4308:2008 *Procedures for specimen collection and quantitation of drugs of abuse in urine*.

Elements and performance criteria

Element 1

Prepare donors for urine specimen collection at point of collection.

Performance criteria

1.1 The donor and the environment are prepared to meet the requirements of AS/NZS 4308 in accordance with organisational requirements.

1.2 The process of urine collection for drug testing is communicated to the donor in accordance with organisational requirements.

Element 2

Collect and despatch urine specimens for drug testing.

Performance criteria

2.1 Urine specimens are collected in accordance with recommended health and safety precautions and organisational requirements.

2.2 Donor details are recorded and confirmed prior to collection in accordance with organisational requirements.

2.3 Specimen is collected from the donor in accordance with organisational requirements.

2.4 Specimen is checked and donor and other details recorded in accordance with organisational requirements.

Range other details may include but are not limited to – date, time of collection, volume, temperature.

2.5 Specimen is sealed and verified by the donor in accordance with organisational requirements.

2.6 Sealed specimens are secured and despatched to the laboratory for testing in accordance with organisational requirements.

Please note

Providers must be accredited by NZQA, or an inter-institutional body with delegated authority for quality assurance, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be accredited by NZQA before they can register credits from assessment against unit standards.

Accredited providers and Industry Training Organisations assessing against unit standards must engage with the moderation system that applies to those standards.

Accreditation requirements and an outline of the moderation system that applies to this standard are outlined in the Accreditation and Moderation Action Plan (AMAP). The AMAP also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the New Zealand Industry Training Organisation mail@nzito.co.nz if you wish to suggest changes to the content of this unit standard.